

THE TWIN FALLS HOUSING AUTHORITY
REGULAR MEETING * AUGUST 4th, 2020

The Board of Commissioners met via conference call August 4th, 2020 due to COVID-19 Pandemic protocols. Mike Mason, Chair, called the meeting to order with Roll Call at 12:01 p.m. Those attending: Mike Mason, Rick Brown, and Mary Shaw. Leanne Trappen, Secretary and Toasha Lierman (staff) present. Dennis Sonius excused. Quorum present. Condolences were expressed to Commissioner Brown regarding his recent loss.

Mike Mason presented the minutes for the July 7th Board meeting called for any questions or discussion. Mary Shaw clarified the wording to be corrected in a statement made. The statement was noted and corrected.

- Rick Brown moved to approve the July 7th minutes with correction noted. Mary Shaw seconded the motion to approve with correction. Motion carried unanimously.

Mike Mason presented the Bills and Vouchers for July and called for discussion. No discussion followed.

- Mary Shaw moved to approve July's Bills and Vouchers, Rick Brown seconded, approved unanimous. The Board reviewed the July's Profit & Loss report and the Invoice to Jerome Housing Authority. Discussion followed noting the reports were clean and easy to read. A question was posed regarding the total dollars and some odd cents noted under the tenants accounts receivable as rent is rounded to the nearest dollar. It was explained that when the collection agency makes a payment it is often an odd amount.

Resolution #608: Leanne explained that HUD had issued a PIH NOTICE 2020-05 COVID19 Waivers with the distribution of CARES Funding with the intent to relieve housing authorities of some of the regulatory obligations for operations of the program. At the time, it was perceived that due to our smaller size and that we are strictly public housing and not operating voucher programs, that we would more than likely not need to adopt any of the waivers offered. However, as the pandemic has progressed and operations continue to be impacted, it would be best to adopt those waivers that may come into play as a precautionary measure. Leanne provided a document outlining the waivers included in the Notice. The waivers identified as pertinent to the operations of the Housing Authority were discussed with the relevance explained. It was noted that the waivers once approved, will be included in the PHA & 5-Year plan.

Mike Mason asked for a motion to Adopt Resolution #608 for the application of specific HUD Waivers Indicated in the PIH Notice 2020-05.

- Rick Brown made a motion to Adopt Resolution #608, Mary Shaw seconded the motion. Motion passed unanimous.

Executive Director report:

- McClure's close to the final engineer final inspection and schedule the City inspection for the Duvall Boilers.
- US Dept. of HUD Equal Opportunity and Fair Housing reached out for a few additional questions but did not indicate when he expects this case to find resolution.
- Sent out invitation to recruit an additional Board member through the Chamber's Friday Facts.
- Incident involving contact with an individual who was asymptomatic for COVID-19 prompting additional protocols for office procedures moving forward.
- Coin shortage impacted resident's ability to do their laundry.
- Workman and Company performing annual financial audit.
- Mail delivery issues resulting in late fees, etc. Looking for a work around. Discussion followed.
 - Mary Shaw made a motion authorizing the finance office to make a direct payment to WEX to avoid the late fee until the issue has been resolved. Rick Brown seconded the motion, motion carried unanimously.

Mike Mason called for any other business or a motion to adjourn the regular meeting.

- Mary Shaw made the motion to adjourn the Regular Meeting, Rick Brown seconded, motion passed unanimously. Meeting adjourned at 12:49 p.m. The next meeting is September 8th, 2020 at 12:00 p.m.


Leanne Trappen, Secretary


Mike Mason, Chair

10-20-2020
Date