

THE TWIN FALLS HOUSING AUTHORITY
REGULAR MEETING * JUNE 9th, 2020

The Board of Commissioners met via conference call ^{June 9th 12} ~~May 12th~~, 2020 due to COVID-19 Pandemic protocols. Mike Mason, Chair, called the meeting to order with Roll Call at 12:12 p.m. Those attending: Mike Mason, Dennis Sonius, Rick Brown, Mary Shaw excused. Leanne Trappen, Secretary and Toasha Lierman (staff) present.

Mike Mason, presented the minutes for the May 12th Board meeting, and called for any questions or discussion. No discussion followed.

- Rick Brown moved to approve the May 12th minutes. Dennis Sonius seconded, Motion carried unanimously.

Mike Mason presented the Bills and Vouchers for May and called for discussion. Discussion followed regarding the new format, tax payments reflect employment taxes and the monthly invoice to Jerome Housing Authority.

- Dennis Sonius moved to approve May's Bills and Vouchers, Rick Brown seconded, approved unanimous.

The Board reviewed the May's Profit & Loss report. Discussion focused on the revenue being less than the expenditures for the month. Explanation presented: Capital funds reported on this report will reflect the previous month's expenditures. Capital funds are accessed on a reimbursement basis and are a month behind the expense.

A draft of the amended By-Laws were mailed to the Board for review and recommendations. Mike Mason presented the amended By-Laws for discussion in order to adopt Resolution #606. Discussion: Pg.1,5.f., political activity per HUD Guidelines...define HUD's Guideline; pg.2,1.4 Limitation of Employment, include: or as an employee of TFHA; pg.3, Section 1. Officers; add that the Executive Director is an ex-officio of the Board; pg.5. Section 5, Action without a meeting; research or remove as it may be in conflict with Open Meeting law; pg.6, Section 8. Open Meetings; clarify what meetings can be held as a closed meeting.

Mike Mason presented Resolution #606 to adopt the By-Laws with the recommendations noted, requesting a motion to adopt or further discussion.

- Dennis Sonius made the motion to adopt Resolution #606 approving the amended By-Laws with changes as noted. Rick Brown seconded the motion. Motion passed unanimously.

Mike Mason presented Resolution #607 to amend the Annual Contributions Contract Budget to reflect the 2020 Capital Fund award of \$417,696.

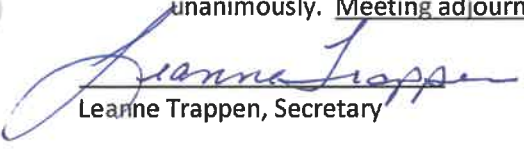
- Rick Brown made the motion to adopt Resolution #607 amending the 2020 ACC Operating Budget to reflect the Capital Fund award. Dennis Sonius seconded the motion, motion passed unanimously.


Executive Director report:

- The Duvall Boiler project is to the point of completing punch lists, engineer site visits and inspections.
- Secured one bid from Rinard Media and getting another bid from Iliad Media for the website development.
- Updated the Board regarding the HUD Fair Housing complaint.
- Discussed possible candidates for the Board of Commissioners.
- Received clarification regarding the effective date of the CARES Act funding. We continue to acquire PPE supplies due to increased use in conjunction with COVID-19, modify protocols, adjust operational methods, and evaluating process as we move through the stages to re-open Idaho. Reporting requirements for the use of these funds are still being determined. We continue to participate in weekly webinars providing guidance for housing authorities in response to the pandemic.
- Discussion followed regarding the hours of operation: Leanne described the factors weighed when making the decision to keep staff at 36 hours even though Idaho was moving to Stage 4. In conclusion, Mike Mason, Chairman, disagreed with the work week remaining at 36 hours as Idaho moves into Stage 4.

Mike Mason called for any other business or a motion to adjourn the regular meeting.

- Dennis Sonius made the motion to adjourn the Regular Meeting, Rick Brown seconded the motion, passed unanimously. Meeting adjourned at 1:15 p.m. The next meeting is July 7th, 2020 at 12:00 p.m.


Leanne Trappen, Secretary


Mike Mason, Chair

7/7/2020
Date