

THE TWIN FALLS HOUSING AUTHORITY  
REGULAR MEETING \* AUGUST 10<sup>th</sup>, 2021

The Board of Commissioners met August 10<sup>th</sup>, 2021 at the Twin Falls Housing Authority Community Room located at Sunny View Courts, 1779 Addison Avenue East, Twin Falls. Mike Mason, Chair, called the meeting to order with Roll Call at 12:03 p.m. Those in attendance: Mike Mason, Rick Brown, Dennis Sonius, Janice (Jan) Murphy, and Mary Shaw. Leanne Trappen, and Toasha Lierman present.

Mike Mason presented the minutes for the July 13<sup>th</sup> Board meeting and called for a motion.

- Mary Shaw moved to approve the July 13<sup>th</sup> meeting minutes as presented. Dennis Sonius seconded the motion. Call for discussion or vote to approve. No discussion followed, Motion passed unanimous.

Mike Mason presented the Bills for July 2021 and called for a motion to approve.

- Jan Murphy moved to approve the July list of bills; Mary Shaw seconded. Call for discussion or vote. Discussion followed regarding sewer and water bill, drive through security service, increase in electricity consumption due to high temperatures, resulting in increased costs to tenants in correlation to the higher temps. Mike Mason called for the vote; Motion passed unanimous.
  - The Board reviewed the August Operating Statement. Discussion followed.
- The draft rolling five-year capital improvement plan was reviewed. Leanne explained that a Notice of Public Hearing is posted in the newspaper stating where the plan can be accessed for review. This notice is posted 90 days prior to the public hearing. After the public hearing the plan is brought back to the Board per Resolution for approval. Once approved by the Board of Commissioners, the plan is officially submitted to HUD with required supportive documents prior to the Capital Fund Allocation for the fiscal year 2022.

Executive Director Report: Updated the Board regarding capital improvement projects currently underway, those recently completed and what is still scheduled to be completed. Indicated renewing a capital improvement contract for the replacement of kitchen cabinets upon vacancy and the process that was utilized for procurement and the supporting documentation.

Mike Mason moved to the next agenda item thanking Mary Shaw for her understanding and graciousness with what he felt was an awkward conversation regarding the conflict-of-interest situation created when the Board chose to hire Mary's daughter-in-law, Sunny Shaw to fill the upcoming vacancy of the Executive Director position. Mary had recused herself from the hiring process but with the Commissioners' decision to hire her daughter-in-law, she is now placed in a position that she must resign her seat on the Board. Mary resigned from her seat as Twin Falls Housing Authority Commissioner effective August 31<sup>st</sup>, 2021. Sunny Shaw, begins her employment with the Housing Authority September 1, 2021. Organizational policies explain that the Executive Director is employed at the discretion of the Board of Commissioners and that there should be no relationship by blood or marriage within the second degree, between the employee and their supervisor. Mike Mason led the remaining Commissioners in thanking Mary for her ongoing support and will miss her participation. Mary expressed her mixed feelings about her resignation, acknowledging that hiring Sunny Shaw was a positive decision, but she would miss working with the Commissioners moving forward as she was sure there would be some exciting challenges ahead.

Mike Mason called for any other business, discussion or a motion to adjourn.

- Dennis Sonius moved to adjourn the meeting, Rick Brown seconded the motion. Motion carried unanimous. Meeting adjourned at 12:46 p.m.

The next meeting is September 14<sup>th</sup> 2021 at 12:00 p.m.

  
Leanne Trappen, Secretary

  
Mike Mason, Chair

10-12-2021  
Date