

TWIN FALLS HOUSING AUTHORITY
REGULAR MEETING * March 29th, 2023

The Board of Commissioners met March 29th, 2023, at the Twin Falls Housing Authority Community Room located at Sunny View Courts, 1779 Addison Avenue East, Twin Falls. Chair Mike Mason called the meeting to order with Roll Call at 12:13 p.m. Those in attendance: Chair Mike Mason, Vice-chair Dennis Sonius, Rick Brown, Jan Murphy, and Terry Winkle. Executive Director Sunny Shaw and Chief Financial Officer Toasha Lierman were also present. Maintenance Supervisor, Marty Ginder joined the meeting.

Review and Approval:

- Chair Mason Presented the February Minutes for review. A motion for approval was made by Commissioner Brown and seconded by Commissioner Winkle. There was no discussion, so Chair Mason called for a vote. The minutes passed unanimously.
- The February AP was available for review. Vice-chair Sonius moved to approve the AP and the motion was seconded by Commissioner Murphy. Although there were no questions, CFO Lierman reviewed some key points in the printout. With no further discussion, Chair Mason called for a vote. The motion to approve the AP passed unanimously.
- The board reviewed the February Operating Statement. This statement represents the first 2 months of the year. The board was, again, reminded that some things are only paid for once per year and it is at the beginning of the year. Consequently, those items expended seem high for the first month of the annual budget but are on track. CFO Lierman pointed out the newly added line for Bank Fees. This was not an anticipated budget item but is the result of Director Shaw closing ICCU held CDs and moving them into higher interest-bearing CDs that are for 12 months.
- The Capital Fund Dashboard was presented to the board. The CFP for 2023 is not yet reflected in this report.
- The board reviewed Jerome's Monthly Billing.
- Resolution #635 was presented to the board. The resolution is an update of the Records Management Policy. It has been more accurately aligned with HUD's records retention timelines as well as the State of Idaho, in cases where HUD's does not define time frames. A motion for approval was made by Commissioner Brown. The motion was seconded by Vice-chair Sonius. The motion passed unanimously.
- An account was presented to the board for write-off. CFO Lierman shared information about the account. A motion for approval was made by Commissioner Brown and seconded by Vice-chair Sonius. The motion passed unanimously.

Informational Items:

- The board viewed the vacancy/turn report.
- The board viewed the PHAS Report.
- The board viewed the Waiting List Report.
- The board viewed the NAHRO Monitor. Commissioner Brown was mentioned in the monitor for receiving his Commissioner's Certification. The board engaged in additional conversation about AFFH (Affirmatively Furthering Fair Housing).
- The board reviewed the Capital Fund Amendment. It was noted that the amount received for 2023 is higher than other previous years. Director Shaw did share that funding at this level cannot be expected going forward. Extreme budget cuts are anticipated from Congress for the next budget cycle.

Written Report of the ED:

- A written report was provided to the board.

General Discussion/Other Business:

- There was none.

Discussion and Call to Adjourn

Chair Mason called for any other business, discussion, or motion to adjourn.

- Commissioner Brown moved to adjourn the meeting; Commissioner Winkle seconded the motion. The motion carried unanimously. The meeting was adjourned at 1:22 p.m.

The next meeting will be April 19th at 12 pm.

Sunny Shaw, Secretary

Mike Mason, Chair

Date