

THE TWIN FALLS HOUSING AUTHORITY  
REGULAR MEETING \* APRIL 20<sup>th</sup>, 2022

The Board of Commissioners met April 20<sup>th</sup>, 2022, at the Twin Falls Housing Authority Community Room located at Sunny View Courts, 1779 Addison Avenue East, Twin Falls. Mike Mason, Chair, called the meeting to order with Roll Call at 12:01 p.m. Those in attendance: Mike Mason, Rick Brown, Dennis Sonius, and Jan Murphy. Commissioner Terry Winkle was excused. Executive Director Sunny Shaw and Finance Manager Toasha Lierman were also present.

### **Review and Approval**

- Chair Mike Mason presented the minutes for the March 16<sup>th</sup> Board meeting and called for a motion. Vice-chair Dennis Sonius moved to approve the March 16<sup>th</sup> minutes as presented. Commissioner Rick Brown seconded the motion. Chair Mason called for discussion. With no discussion, Chair Mason called for a vote to approve. Motion passed unanimously.
- Chair Mike Mason presented the Accounts Payable for March 2022 and called for a motion to approve. Commissioner Brown moved to approve the March AP; Commissioner Murphy seconded. Call for discussion or vote. Discussion followed. Chair Mason called for the vote; motion passed unanimously.
- The board reviewed the monthly Operating Statement. Finance Manager Lierman pointed out that percentages had been added to the report, as had been asked at the last board meeting. She further discussed that dues and insurance seem high because they are paid at the first of the year.
- The board reviewed the Capital Fund Dashboard. Director Shaw explained that even though the 2018 and 2019 Cap Funds were 100% expended, they cannot be closed out with HUD until after the obligation date for each.
- The board reviewed the Quarterly Balance Sheet.
- The HACJ March billing was reviewed by the board.

### **Informational Items**

- Unit Vacancy/Turn Report: The Commissioners reviewed the vacancy/turn report. There were no concerns or questions regarding the report. They were pleased to see the low number of vacancies.
- PHAS Report: The Commissioners reviewed the PHAS report. There were no concerns or questions regarding the report. Director Shaw shared that she was incredibly pleased with how quickly the maintenance team responds to work order requests.
- Waiting List Report: The Commissioners viewed the waiting list report. Director Shaw and Ms. Lierman explained reasons why the waiting list numbers have dropped.
- NAHRO Monitor: The Commissioners reviewed the monitor.
- Training Opportunities: The board was made aware of two upcoming trainings for commissioners.

### **Report of the Executive Director**

- The written report was provided to the board.

**General Discussion/Other Business:** None

**Discussion and Call to Adjourn**

Chair Mike Mason called for any other business, discussion, or motion to adjourn.

- Commissioner Sonius moved to adjourn the meeting; Commissioner Brown seconded the motion. The motion carried unanimously. Meeting adjourned at 1:00 p.m.

The next meeting is May 18<sup>th</sup> at 12 pm.

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Sunny Shaw, Secretary

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Mike Mason, Chair

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Date