

THE TWIN FALLS HOUSING AUTHORITY
REGULAR MEETING * August 17th, 2022

The Board of Commissioners met August 17th, 2022, at the Twin Falls Housing Authority Community Room located at Sunny View Courts, 1779 Addison Avenue East, Twin Falls. Chair Mike Mason called the meeting to order with Roll Call at 12:15 p.m. Those in attendance: Chair Mike Mason, Vice-chair Sonius, Rick Brown, Jan Murphy, and Terry Winkle. Executive Director Sunny Shaw, Finance Manager Toasha Lierman, an Auditor William Miller were also present.

Review and Approval

- Chair Mason moved the Audit Review to the front of the board meeting to allow it to be presented first so Auditor Miller could leave and return to Utah. The audit was presented in detail. The board were pleased to see that there were no finding or material weaknesses contained in the audit. A motion was made by Commissioner Winkle to go into Executive Session. The motion was seconded by Commissioner Murphy. All members voted in favor of going into Executive Session to have continued conversation about staff and the audit. Commissioner Winkle moved to exit Executive Session at the conclusion of the conversation. The motion was seconded by Commissioner Murphy. All voted in favor of returning to the regular meeting. Commissioner Brown moved to accept the 2021/2020 audit. The motion was seconded by Vice-chair Sonius. The motion passed unanimously. The Board expressed appreciation to Finance Manager Toasha Lierman for her fine work and a successful audit.
- Chair Mason presented the minutes for the July 20th Board meeting and called for a motion. Vice-chair Sonius moved to approve the July 20th minutes as presented. Commissioner Brown seconded the motion. Chair Mason called for discussion. There was no discussion, so Chair Mason called for a vote to approve. Motion passed unanimously.
- Chair Mason presented the Accounts Payable for July 20th, 2022 and called for a motion to approve. Commissioner Brown moved to approve the July AP; Commissioner Winkle seconded. Call for discussion or vote. Commissioner Brown asked for an update on the answering service. The question was answered. Chair Mason called for the vote; motion passed unanimously.
- The board reviewed the monthly Operating Statement. There were no questions.
- The board reviewed the Capital Fund Dashboard. Director Shaw shared the work that was beginning and the anticipated timeframe for the 2021 cap fund to be expended.
- The HACJ May billing was reviewed by the board.
- The Commissioners reviewed the request for write-off with additional information provided by Director Shaw and Finance Manager Lierman. Commissioner Brown moved to approve the account write-off. The motion was seconded by Vice-chair Sonius and it passed unanimously.

Informational Items

- Unit Vacancy/Turn Report: The Commissioners reviewed the vacancy/turn report.
- PHAS Report: The Commissioners reviewed the PHAS report. The commissioners
- Waiting List Report: The Commissioners viewed the waiting list report.
- NAHRO Monitor: The Commissioners reviewed the monitor. There was discussion around the Buy America proposal that is currently accepting comments.

Report of the Executive Director

- The written report was provided to the board.
- Director Shaw also shared that the board meeting in September would need to be moved to the 28th. The board confirmed that a quorum could be achieved for that date.

General Discussion/Other Business:

Discussion and Call to Adjourn

Chair Mason called for any other business, discussion, or motion to adjourn.

- Vice-chair Sonius moved to adjourn the meeting; Commissioner Murphy seconded the motion. The motion carried unanimously. Meeting adjourned at 1:47 p.m.

The next meeting is September 28th at 12 pm.

Sunny Shaw, Secretary

Mike Mason, Chair

Date