

THE TWIN FALLS HOUSING AUTHORITY  
REGULAR MEETING \* NOVEMBER 16<sup>th</sup>, 2022

The Board of Commissioners met November 16<sup>th</sup>, 2022, at the Twin Falls Housing Authority Community Room located at Sunny View Courts, 1779 Addison Avenue East, Twin Falls. Chair Mike Mason called the meeting to order with Roll Call at 12:20 p.m. Those in attendance: Chair Mike Mason, Vice-chair Dennis Sonius, Rick Brown, Jan Murphy, and Terry Winkle. Executive Director Sunny Shaw and Finance Manager Toasha Lierman were also present.

**Review and Approval:**

- Chair Mason Presented the October minutes for review. A motion for approval was made by Commissioner Winkle and seconded by Commissioner Murphy. There was no discussion, so Chair Mason called for a vote. The minutes passed unanimously.
- The September and October AP was available for review. Commissioner Brown moved to approve the AP and the motion was seconded by Commissioner Vice-chair Sonius. Discussion that followed centered around the boiler parts and answering services expenses. With no further discussion, Chair Mason called for a vote. The motion to approve the AP passed unanimously.
- The board reviewed the October Operating Statement. With only 2 months left in the fiscal year, the agency is in a solid net position.
- The Capital Fund Dashboard was presented to the board. Director Shaw explained that the agency is in a good position to have all 2021 funds obligated by the deadline.
- The board reviewed Jerome Monthly Billing.

**Informational Items:**

- The board viewed the vacancy/turn report.
- The board viewed the PHAS Report. They noted a high number of work orders in the month of October. Director Shaw shared that this was a result of preparations for the HUD Inspection.
- The board viewed the Waiting List Report.
- The board viewed the NAHRO Monitor.
- The board was provided with a hard copy of the front page from the HUD REAC Inspection. They were provided the full inspection report via email. The agency received a 96a on their inspection. Director Shaw explained that this makes the agency a high performer (as it relates to inspections) and that it means the agency will not have another HUD Inspection for at least 3 years.
- The Commissioners were provided with a copy of the executed MTW ACC Amendment, which they had approved last month.
- The board viewed a flyer that marketed the various ROSS activities. Director Shaw shared that Chobani had donated 1 case of yogurt for every household served by TFHA. She also shared that the ROSS Service-Coordinator had delivered Thanksgiving turkeys (and full meal ingredients) to 24 households, thanks to the donation drive done by Valley House.
- The board viewed a copy of the quarterly newsletter.

- Finance Manager Toasha Lierman led a preliminary discussion of the information she was collecting as she prepared the budget for 2023. The board will be provided with a proposed budget for approval at the December board meeting.

**Written Report of the ED:**

- A written report was provided to the board.

**General Discussion/Other Business:**

- There was none.

**Discussion and Call to Adjourn**

Chair Mason called for any other business, discussion, or motion to adjourn.

- Commissioner Brown moved to adjourn the meeting; Commissioner Winkle seconded the motion. The motion carried unanimously. Meeting adjourned at 1:34 p.m.

The next meeting will be December 21<sup>st</sup> at 12 pm.

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Sunny Shaw, Secretary

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Mike Mason, Chair

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Date