

TWIN FALLS HOUSING AUTHORITY
REGULAR MEETING * DECEMBER 21ST, 2022

The Board of Commissioners met December 21st, 2022, at the Twin Falls Housing Authority Community Room located at Sunny View Courts, 1779 Addison Avenue East, Twin Falls. Chair Mike Mason called the meeting to order with Roll Call at 12:00 p.m. Those in attendance: Chair Mike Mason, Vice-chair Dennis Sonius, Rick Brown, Jan Murphy, and Terry Winkle. Executive Director Sunny Shaw and Finance Manager Toasha Lierman were also present.

Review and Approval:

- Chair Mason Presented the November minutes for review. A motion for approval was made by Vice-chair Sonius and seconded by Commissioner Murphy. There was no discussion, so Chair Mason called for a vote. The minutes passed unanimously.
- The November AP was available for review. Commissioner Brown moved to approve the AP and the motion was seconded by Vice-chair Sonius. Discussion that followed centered around the answering service. With no further discussion, Chair Mason called for a vote. The motion to approve the AP passed unanimously.
- The board reviewed the November Operating Statement. The agency is in a solid net position and much more of the capital fund went to asset management as opposed to operations this year.
- **Resolution #633 – 2023 Budget:** The proposed 2023 budget was presented to the board. Finance Manager Lierman discussed the methodology used to create the budget. She shared how lease up not only impacts the rent revenue on the budget, but it also impacts the amount of operation funds that the agency receives from HUD. Vice-chair Sonius made a motion to approve the 2023 budget and it was seconded by Commissioner Winkle. The motion passed unanimously.
- **Account Write Off:** An account was presented for write off. Financial Manager Lierman shared the status of this account and the reasons for the write-off request. Commissioner Brown moved to write the account off. The motion was seconded by Commissioner Murphy, and it passed unanimously.
- The Capital Fund Dashboard was presented to the board.
- The board reviewed Jerome Monthly Billing. The billing led to a conversation regarding the relationship between the two housing authorities.

Informational Items:

- The board viewed the vacancy/turn report.
- The board viewed the PHAS Report.
- The board viewed the Waiting List Report.
- The board viewed the NAHRO Monitor.

Written Report of the ED:

- A written report was provided to the board.

General Discussion/Other Business:

- There was none.

Discussion and Call to Adjourn

Chair Mason called for any other business, discussion, or motion to adjourn.

- Commissioner Brown moved to adjourn the meeting; Vice-chair Sonius seconded the motion. The motion carried unanimously. Meeting adjourned at 1:31 p.m.

The next meeting will be January 18th at 12 pm.

Sunny Shaw, Secretary

Mike Mason, Chair

Date